



# Professional Development Workshops

## Overview

ScootPad offers virtual professional development workshops designed to fit your training needs. Each PD session is hosted by a ScootPad expert who will provide a detailed walk through of ScootPad followed by Q & A. PD sessions are done virtually via the web using GoToWebinar (see below for system requirements).

## Prerequisites

We know your time is very valuable, so we want to make your PD training time as productive as possible. Hence, we'd like for all participants to complete the following prerequisites before attending the PD session:

1. Get yourself a ScootPad account (sign up at <https://scoopad.com/signup> or ask your admin)
2. Watch the **Introduction To ScootPad** video (<2 min) found online: <https://scoopad.com/training>
3. Watch the **Getting Started** video (~15 min) found online: <https://scoopad.com/training>
4. Register for the ScootPad PD session using the link provided by your PD coordinator

## Frequently Asked Questions

### What is the scope and length of each PD workshop?

Each session can be up to one hour long covering the topics/features you requested. You can choose topics we recommended or design your own workshop. Maximum of 15 participants recommended per workshop.

### How are the PD workshops delivered?

ScootPad delivers virtual PD sessions over the web using an online meeting tool called [GoToWebinar](#). Participants can join the PD session from a conference room (as a group) or from their own computers.

### What are the system requirements to attend a PD session?

You can easily attend a session from anywhere, anytime using a compatible computer or mobile device! You'll need internet connection (broadband is best), a microphone, and speakers. [For more details, click here.](#)

### How much does each PD session cost?

Each session will cost \$200. You can buy one PD session or multiple sessions. They can be purchased online from your ScootPad accounts with a credit card. You can also pay with a check or PO from the school/district.

### How do I schedule a PD workshop?

Request a PD workshop by sending an email to [training@scoopad.com](mailto:training@scoopad.com) and provide a couple of your preferred date and time options between M-F 9am-5pm EST. Allow 72 hours of advance notice to schedule a workshop.

### Do workshop participants get a certificate?

Yes, workshop participants are given a "PD training certificate". Certificates can be downloaded online by participants from their own ScootPad accounts.